



Complete Sections 2 & 3a to move assets from your IRA LLC to your IRA account. Complete Sections 3 & 3a of this form if you wish to exchange an asset currently held in your IRA with another asset.

1. PERSONAL INFORMATION (*required field)

Should IRA Services need to contact you in regards to this request, your preferred method of contact is:

Email

Primary Phone

First Name*	Middle Name	Last Name*
Account Number*	Social Security Number* (last 4 digits)	Date of Birth* (MM/DD/YYYY)
Phone* XXX-XXX-XXXX	Email (Your personal email only)	

2. IN-KIND INVESTMENT / ASSET MOVEMENT INSTRUCTIONS

I wish to move assets (select one):

From my IRA to my IRA LLC	From my IRA LLC to my IRA (*Please complete Section 3a)
Name of IRA LLC	

Move the following assets:

Investment Name	Amount	Investment Name	Amount

Need to list more assets? Attach a separate page and write "SEE ATTACHED" at the top of this form. The asset(s) listed above will be re-registered; a re-registration fee per asset applies. See the *FEE SCHEDULE & FINANCIAL DISCLOSURE*.

For Real Estate and Trust Deeds:

If you are moving real estate and/or a trust deed, please prepare a deed and/or an Assignment of Deed of Trust to change the title and attach it to this form. We will execute the documents and return them to you for recording. Once the documents are recorded, please forward them to us as proof of re-registration.

For Publicly-Traded Securities:

If moving assets from your IRA to your IRA LLC: If the assets listed above are publicly-traded securities held in our brokerage account, please provide DTC instructions for your IRA LLC's brokerage account so we can transfer the securities to the brokerage account:

Brokerage Firm Name	IRA LLC's Brokerage Account No.	DTC No.**
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**If you do not know the DTC number, please contact your brokerage firm for this information

3. EXCHANGE INSTRUCTIONS (Supporting documentation must be provided for all transfers.)

Name of asset to be exchanged	Amount/no. of shares	Exchange asset listed above with the following asset	Amount/no. of shares
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*Section 3a

Name of Investment Sponsor/Managing Entity			
Address			
City	State/Province	Zip/Postal Code	Country
Phone Number XXX-XXX-XXXX	Fax Number XXX-XXX-XXXX	Email	
Exchange as of date (MM/DD/YYYY): _____			

4. ACKNOWLEDGMENT & PARTICIPANT SIGNATURE

Account Owner's Signature X	Date (MM/DD/YYYY)
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Please sign and submit additional documents as required.

DELIVERY INSTRUCTIONS

For In-Kind Investment/Asset

Movement Requests:

Fax (650) 745-2932

Email transfers-out@IRAServices.com

For Exchange Requests:

Fax (650) 745-2929

Email investments@IRAServices.com

Regular mail

IRA Services

PO Box 7080

San Carlos, CA 94070-7080

Overnight mail

IRA Services

1160 Industrial Road, Unit 1

San Carlos, CA 94070-4128